

**Oaks Homeowners Association Board Meeting**  
**January 19, 2012**  
**45 Hickory Street**

In Attendance: Don Bliss, President; Jim Graeff, Vice President; Eric Hoffman, Secretary; Pat Raskauskas, Treasurer, Mack Copeland, ACC.

The meeting opened at 7:36 pm, with a review of the November 17, 2011 meeting minutes. There was a motion to approve the meeting minutes by the Treasurer, seconded by the VP, motion was approved.

The Vice President's report included the following topics:

- **Streetlights:** All streetlights are working as of January 18<sup>th</sup>.
- **Sinkholes:** We currently have one sinkhole remaining, behind 41 Hickory Street, all others have been filled in and taken care of.
- **Common Ground Contracts:** The VP is waiting for 2012 contracts for the common area to start to come in around March. He anticipates Brownie's to continue to work for the price agreed upon in 2011.

The Secretary's report included the following topics:

- **Website:** The website is currently up-to-date. A change was made to the contact email for the Association, there was a spelling mistake in the President's email address. A copy of the 2012 Maintenance Assessment has been placed on the website for viewing/printing.
- **Facebook Page:** One of the homeowners has suggested the Association look into creating a Facebook page for the Association. The Secretary is currently trying to develop one that would enable us to have a locked, secure page where only homeowners have access to its content.
- **Elections:** To date we have not received any responses for volunteers for the 2012 elections. The positions up for election are President, Treasurer and ACC. The board has suggested sending out a 2012 ballot to residents asking them to either vote on the current officers or write in their name or someone in the association that is interested in being elected to one of the three open positions. The Secretary will compose a letter that will be sent along with the 2012 ballot and the duties and responsibilities of each board member. An addressed stamped envelope will accompany the ballots as well. The deadline for the ballots will be March 15, 2012. The ballots will then be held until the Annual Meeting on April 2<sup>nd</sup> at which time they will be opened and counted.

The Treasurers' report included the following topics:

- **Balances:** As of 12/31/11 we have \$4,996.86 in our checking account and \$37,797.86 in our saving account (\$16,684.57 in our Money Market Account, and \$21,113.29 in our 37 month CD). The Treasurer transferred \$2,000 from our checking account to the money market account.
- **Treasurer's Report:** The income for 2011 was \$459 more than projected. The 2011 expenses were \$292.76 over the projected expenses. There was a motion by the ACC seconded by the VP to accept the treasurer's report, motion was approved.
- **Annual Assessment:** There have been 76 annual assessment payments received to date.

The Architectural Control Committee Chair's report included the following topics:

- **Homeowner Requests:** The ACC reported that there was a request at 16 Hickory for a dog fence that was approved.
- **Resale Certificates:** There has been 1 resale certificate requested for 2 White Oak Circle.
- **Complaints:** The ACC and President investigated the complaint of the garage door of 31 Truman Street not being the acceptable color. They found out that the door has not been changed or painted for

8 years. The VP reported that Duron was bought by Sherwin Williams and this may affect the availability of the proper colors. Aumen's currently does not carry these colors. A letter is being composed by the ACC to send to 27 Truman Street regarding the fence protruding onto the common ground.

The President's report included the following topics:

- **Waste Management:** The President is still waiting on an updated pricing proposal from Waste Management. He is going to contact them and get the updated pricing so he can present the information at the Annual Meeting.

The neighborhood concerns report included the following topics:

- **Complaints:** The VP is going to compose a form letter to be used for complaints to get fixed, such as but not limited to shrubs, grass, etc..

- **Involvement:** The Treasurer proposed that the board invite standing committee members and/or homeowners to the meetings or parts of meetings to generate interest in the board and running for future positions on the board.

- **Banner:** The Treasurer would like to buy a couple signs/banners to stretch across the sign coming into the Association to advertise the annual meeting and the yard sale each year. The Secretary suggested looking into possibly getting the campaign style signs to put on the corner of Maple and Apple Blossom and possibly throughout the association. There was a motion by the ACC and seconded by the VP for the Treasurer to go and buy these signs. The motion was approved.

The next meeting will be held on March 8, 2012 at the President's house at 34 Truman Street, beginning at 7:00 pm.

The meeting adjourned at 9:45 pm with a motion from the VP seconded by the Treasurer.

Submitted by Eric Hoffman, Secretary