

The Oaks Homeowners Association
Board Meeting
31 Truman Street
Palmyra, PA 17078
May 15, 2017

Present: Jim Graeff, President; Ed Kenyon, Vice President, Deb Blanchard, Treasurer; and Tom Zimmerman, ACC Chair.

Meeting was called to order at 7:05 p.m. There was a quorum of Board members present.

Secretary Report –

The secretary was unable to attend the meeting. President Graeff reported that we now have the ability to send email blasts to all or selected groups of our homeowners. A test was recently completed successfully. The Board will be cognizant of the number of emails sent.

President Report –

The President also reported that the paving project will begin around May 22, weather permitting. The township will place no parking signs along the streets. The next email blast will contain information on the upcoming paving project, yard signs and upkeep of lawns.

Treasurer Report –

The treasurer reported that all 2017 assessments have now been collected without having to file with the magistrate. The annual fee for the website still has not been paid, despite multiple attempts to provide payment. We will continue to reach out to Katie and Doodlekit until payment is made. Publicity for the upcoming Annual Yard Sale on May 20 has again been purchased the *Merchandiser* and *Community Courier* to run in the issue prior to the event.

ACC Report –

The ACC Chair reported that we will continue to remind duplex owners of color requirements for doors and shingles in order to maintain continuity in shared-home structures and avoid any problems or delays in the issuance of resale certificates. Homeowners will also be reminded of the sign policy in the Oaks HOA D&C.

Vice President Report –

The Vice President reviewed lighting; to date we have replaced 2 globes, 3 bulbs, 3 sensors and 1 ballast. The life expectancy of a ballast is 20 years, so many are at the end of their life cycle. We will continue to monitor replacement needs and replacement options, which could include LCD bulbs and fixtures. Some storm outlets may need additional stone, and the hill behind the townhomes needs maintenance.

The meeting was adjourned at 8:15 p.m.

Submitted by
Deborah Blanchard, Treasurer