

Oaks Homeowners Association Board Meeting
March 21, 2011
34 Truman Street

In Attendance: Don Bliss, President; Jim Graeff, Vice President; Eric Hoffman, Secretary; Pat Raskauskas, Treasurer and Mack Copeland, ACC.

The meeting opened at 7:35PM with a review of the last meeting minutes then a motion to approve the February 7, 2011 meeting minutes by the Treasurer, seconded by the ACC, motion was approved.

The Vice President's report included the following topics:

- **Streetlights:** The streetlight in front of 10 Pin Oak Street has been fixed. The one on Apple Blossom has corrosion and we are waiting for the electrician to repair it.
- **Common Ground:** The VP is working with Greenskeeper and looking into square footage on broad leaf weed control. We are waiting on Brownie regarding clean up, the VP is going to contact him again.
- **Signs:** The VP has replaced two "No Trespassing" signs on our fence with two new ones.

The Secretary's report included the following topics:

- **Website:** The website is up-to-date and the Secretary has reported that a large number of homeowners are visiting the site and have been sending in email requests and questions from the website
- **Email Addresses:** The Secretary reported that there are a number of outdated email addresses as well as several people that their security blocking email messages from reaching them. The Secretary will make an announcement at the Annual meeting and have people update their address or modify their email security.

The Treasurers' report included the following topics:

- **Auditor's Report:** An auditor's report was completed and distributed to the board members for review. A report will be scanned and posted on the website as well.
- **Balances:** As of 3/21/11 we had \$26,146.98 in our checking account and \$35,617.14 in our saving account (\$14,678.39 in our Money Market Account, and \$20,938.75 in our 37 month CD).
- **Maintenance Assessments:** The Treasurer reported that she still has not received 3 assessments as of March 21st. A letter has been created by the Treasurer to be sent out for one resident that paid the assessment but failed to include the late fee.
- **Treasurer's Report:** There was a motion by the VP seconded by the ACC to accept the treasurer's report, motion was approved.

The Architectural Control Committee Chair's report included the following topics:

- **Homeowner Requests:** The ACC reported there has been two new requests for modifications since the last board meeting. The homeowner at 1414 E. Maple Street would like to install a shed in their yard and the homeowner at 228 Apple Blossom Lane would like to install a swing set.

The President's report included the following topics:

- **Annual Meeting:** The President went over the agenda for the Annual meeting being held on April 4th at the Municipal building. We will arrive half an hour early to set up chairs and start the meeting off by having the police officer speak on home safety and the process of reporting and problems to the police, followed by each one of the board members giving a brief summary of topics such as the budget, common ground maintenance, street lights, exterior modifications, updating email addresses and our website.

The next meeting will be held on May 5, 2011 at the Treasurer's house at 103 Truman Street, beginning at 7:30 pm.

The meeting adjourned at 9:30 pm with a motion from the Treasurer seconded by the VP.

Submitted by Eric Hoffman, Secretary