

The Oaks Homeowners Association  
Board Meeting  
45 Hickory Street  
Palmyra, PA 17078  
September 18, 2018

Present: Jack McDonald, President; Ed Kenyon, Vice President, Deb Blanchard, Treasurer; Natalie Bucklavich, ACC chair, Secretary Ann Mease-Shiner.

Meeting was called to order at 7:12 p.m. There was a quorum of Board members present.

The president opened the meeting welcoming all the board members to the September meeting. The president suggested that the vice president present his information first.

**Vice President Report –**

The vice president reviewed lighting; LED lights as of 8/7/18 are all in place and the conversion is complete. Total cost to complete is \$5000.00. We save approximately \$100.00 per month on electric and there will be a reduction in cost for repairs and replacement.

Due to the recent flooding we had to repair a sink hole in one of the retention ponds. The cost for this was \$ 9,700.000.

**Secretary Report –**

The secretary discussed the web page and what information is important to post on the web site. The subject was broached about a hard copy of the Acorn newsletter being sent out to all residents. The board agreed the cost saving factor of posting the newsletter on the web page is the best way of communicating with all the residents. There will be no newsletter mailed out, all residents should focus on the web page for information.

**Treasurer Report –**

The treasurer reviewed the 2018 Assets and Budget. The board discussed all receipts and invoices for 2018 to date and anticipated costs for 2019.

The treasurer announced she will not be running for reelection. A notice will be sent out to all residents to see if anyone is interested in the position.

**ACC Report –**

The ACC chair is acclimating herself to all the requirements and specifications on the web site. She is responding to all request in a timely manner. Most of the requests are for fencing, roofing and tree removal. All information is on the web site.

**President Report –**

The president discussed how better to utilize the web site. We all agreed that the web site is the place to get any information concerning the Oaks standards and practices. The president updated the by-laws on the web page, so all information is current and up to date. Other points of discussion were: architectural requests, current technology versus changing it, mailing lists, complaint procedures, board members responsibility list and architectural approval procedures.

**Neighborhood News –**

None

The meeting was adjourned at 8:15 p.m.

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Submitted by

Ann Mease-Shiner, Secretary